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SECURITY INFORMATION

11 December 1951

CAREER SERVICE COMMITTEE

Working Group on TRAINEES

Minutes of 4th Meeting 13 November 1951 10:30 A.M.

Present: [redacted]

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Absent: [redacted]

1. The minutes of the 3rd Meeting were adopted with the following addition:

"The Executive Secretary was asked to raise the question with the Committee of enlarging the Working Group by the addition of another member from an overt Office".

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2. [redacted] announced that he would be unable to attend meetings of the Working Group subsequent to the present meeting and suggested as possible replacements for himself [redacted] of the Division of Procurement, Office of Personnel. Other persons suggested for possible inclusion in the Working Group were [redacted] of OCI,

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3. The adoption of a definite agenda was discussed.

4. It was agreed that in order to provide the Working Group with basic data on which to consider its problem there would be presented to the Working Group a synopsis of the procedures and actions, step by step, of a typical case of recruitment and training of a professional trainee from the beginning until the completion of his basic training.

5. There was discussion of the relationships and differences between "normal" recruiting activities of the Procurement Division of Personnel and recruiting for the Trainee Program. This discussion was directed to the question "Does CIA want the Trainee Program as presently operated?" The following statement is background to this discussion: "The basic Trainee Program was established in order to bring into the Agency a limited

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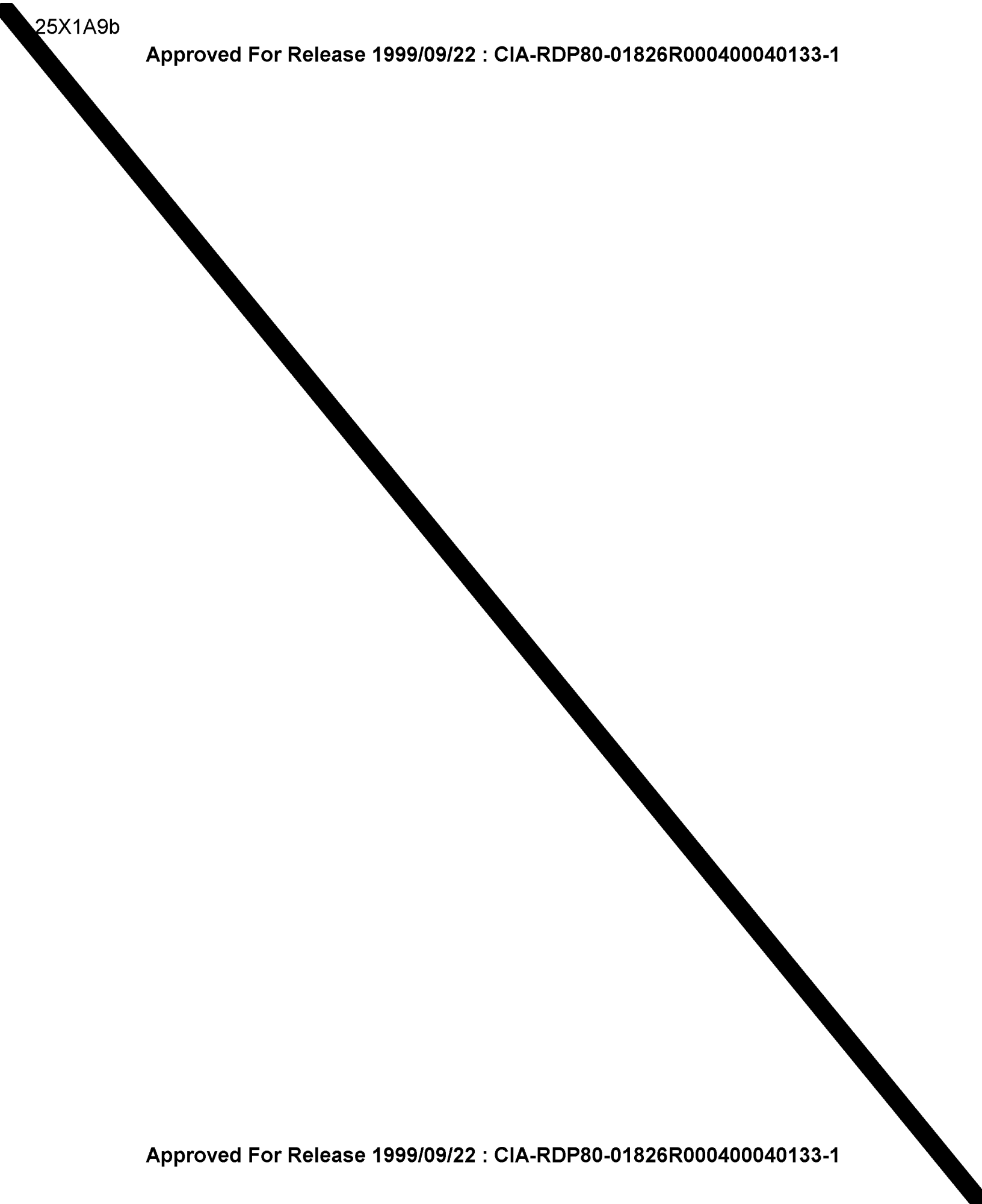

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